



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisation or group			
Name of organisation	The Friary Gardening Club		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2. Your project			
Project Title/Name	The Friary Gardening Club		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	This Gardening Club is primarily for members of the Tintern Court Sheltered Scheme in the Friary. The aim is to encourage the residents of the scheme to take an interest in their gardens as a healthy activity. This will encourage some healthy exercise, getting some fresh air and meeting neighbours with a view to setting up a support system for those residents who do not have friends or family nearby. Many of the residents are disabled and or elderly thus gardening would not be an obvious choice of activity for them. It is hoped that we will win this bid to enable us to build some raised beds		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Salisbury		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Tintern Court and the Friary
When will your project take place?	over the next year culminating in competition
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)	<p>When we decided that we wanted to set up a gardening club we came up against residents who said they would love to get out and do some gardening but were unfit or in wheel chairs. So we discovered the need for raised beds. We also want to grow our own plants from seed so we need a green house and some tools. This project will benefit the community by encouraging people who currently are stuck in their flats to get out, meet people with an interest in common and build up support networks. This project will also enhance the visual impact of our area, helping to raise the image of sheltered accommodation in Salisbury. Once we are properly established we hope to encourage local residents to join our club to help those who find it difficult to tend their gardens and to encourage the youth on the estate to become involved with the elderly residents which may also help prevent ASB and develop a mutual understanding</p>
How many people will benefit from your project?	50 could benefit all Friary residents
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	<p>Intergenerational work and services for the elderly</p> <p>pages 9 and 29</p>
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project. <p>The gardening club have not been able start doing any gardening because we do not have the equipment we need but we have met up for tea weekly to plan what we want to do and we have visited some gardens such as Wilton House to get some idea of what we might achieve.</p> <p>The club has already made a huge difference to at least 2 of the founder members as it has given one lady the" best afternoon I have had for years" another member has said that it has improved his life and he has already planted some potatoes and sprouts in his small garden and has become involved!</p>	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

we plan to sell plants, have coffee mornings and cake stalls and pay into the club ourselves so that we can buy plants, plant food etc. Once we are properly set up we will not need much money to keep going

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

when membership increases and we have a cross section of age groups. We have already made a difference to some lives of the residents of Tintern Court who have made new friend and had outings that they would not have had otherwise. we negotiated a free trip to Wilton House gardens which for 2 of the members was their first outing for years

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held:	£	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Green House	£235	Own fundraising/reserves		£
Hose	£66			£
	£	Parish/town council		£
hose attachments	£12			£
	£	Trusts/foundations		£
timber for2 raised beds 15x3x3	£265			£
soil	£349	In kind		£
bulbs	£16			£
g'house bench	£15	Other		£
g'house shelves	£42			£
	£			£
	£			£
Total Project Expenditure	£1,000	Total Project Income		£

Total project income B	£0
Total project expenditure A	£1,000
Project shortfall A – B	£1,000
Grant sought from Wiltshire Council Area Board	£1,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 01/08/2011

Position in organisation: Chair

Please return your completed application to the appropriate Area Board Locality Team (see section 3)